

P.S. 69 Queens

The School of Cultural and Performing Arts
77-02 37th Avenue, Jackson Heights, New York 11372
T 718.424.7700 • F 718.458.6567 • www.ps69q.com

Principal

Martha G. Vázquez

Assistant Principals

Jo Ann Lyons • Nicole Ciorciari



@69qps



@ps69q_jacksonheights

August 21, 2020

Dear Families,

I hope that you are finding time to rest and enjoy what is left of the summer with your loved ones. Our school community has been working closely with our families over the past few weeks to plan for reopening in September. I would like to thank you for your continued partnership through our school reopening planning process.

Our school has been approved to use blended learning **Model #2** for the fall.

We will schedule a back to school parent meeting at the end of this month to provide you with important information about the model choice that our school will be using and with important information about what to expect for the fall semester. This parent meeting will also serve as a platform to for us to provide you with any updates that were released by DOE Central. The link to the meeting will be posted here, on our website, as well as Class Dojo.

Please also check the Department of Education website to join the last of four citywide information sessions hosted by DOE Central on **August 27, 2020 | 6:30pm-8:00pm** which will provide you with updates about the school reopening process. Please note that all of the citywide informational events are being recorded and can be accessed on the DOE's website.

Below is some information to help you begin to prepare. Information will be added in the coming days.

School Schedule

Start time and dismissal times are being finalized. Consideration is given to the number of students coming in on any particular entrance, observing social distancing guidelines. Times will be posted. The school day for students will be 5 hours and 30 minutes with lunch being an instructional period.

Our school has been approved for Model 2 which is a grouping of three (3) in-person cohorts. This model provides a regular day of attendance per week and a variation of either Group A, B, or C on Monday or Tuesday.

The in-person schedule for Grades 1 through 5 is as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
Group A	Group B	Group A	Group B	Group C
Group B	Group C	Group A	Group B	Group C
Group C	Group A	Group A	Group B	Group C
Group D – Remote Only Students				

The in-person schedule for PreK and Kindergarten is as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
Group A	Group A	Group B	Group A	Group B
Group B	Group A	Group B	Group A	Group B

Online schedule

- **Class schedules and schedules for synchronous instruction will be posted for families.**
- **Your child will be learning online each day that they are not receiving in-person instruction.**

Safety precautions taken by the school

Below are the steps being taken to make the physical building a safe place for learning:

- Our class size for in-person teaching and learning is reduced to 8 to 10 students per classroom in order to follow physical distancing guidelines
- Mandatory use of face coverings will be enforced for all individuals while in the building. All students in PreK to Grade 5 and all teachers and staff are included.
- Outdoor signage (e.g., six-foot space markings and directional signs) will be posted outdoors and upon entry and throughout the school buildings, including entrances, exits, classrooms, offices, public assembly spaces and corridors.
- Hand sanitizing dispensers are being installed throughout co-located spaces and high traffic areas, as well as each classroom.
- Wellness barriers are placed in the general office, and at the safety desk.
- Custodians will sanitize the school building on a regular basis. Cleaning and disinfection will include all high touch surfaces: classrooms, desks & chairs, conference tables, drinking fountains, door handles and push plates, conference tables, light

switches, restroom fixtures, partitions and hardware, buttons on hardware, elevator buttons, gym padding, and physical therapy equipment.

- DOE completed a survey of HVAC systems and window operability to identify necessary repairs.

Protocols for drop-off and pickup

- Each entry door will be supervised by school staff to ensure that students are supported in maintaining physical distancing and using PPE.
- This includes staff presence outside the school building to support students and families lining up for entry.

Please be sure to observe 6 feet of physical distancing during entry and dismissal. Each student must wear a mask/face covering at all times from entry to dismissal. Students will use hand sanitizer upon entry and proceed directly to their classroom with their teacher.

YOU WILL BE NOTIFIED OF YOUR CHILD'S GROUP AND ENTRY/DISMISSAL TIMES SHORTLY.